



## General Services

Ronnie Lunsford  
*Facilities and Project Manager*

### REQUEST FOR QUALIFICATIONS

TITLE: DESIGN FOR ASHEVILLE HIGH SCHOOL MAIN BUILDING WATER AND  
SEWER/ARTS BUILDING HVAC PIPING REPLACEMENT

DATE ISSUED: JANUARY 12, 2022

DUE DATE: JANUARY 25, 2022

TIME: 1:00 PM

LOCATION: BUNCOMBE COUNTY GENERAL SERVICES DEPARTMENT  
40 MCCORMICK PLACE  
ASHEVILLE, NC 28801

TELEPHONE: (828)250-4233

### REQUEST FOR QUALIFICATIONS

Pursuant to the General Statutes of North Carolina, statements of qualification will be received for the following:

ASHEVILLE HIGH SCHOOL MAIN BUILDING WATER AND SEWER/ARTS BUILDING HVAC PIPING  
REPLACEMENT

Buncombe County is seeking candidates interested in designing the replacement of water and sewer piping in the Main Building and HVAC piping in the Arts Building of Asheville High School. Statements of qualification will be accepted until January 25, 2022 for the above named item, at the Buncombe County General Services Department, 40 McCormick Place, Asheville, North Carolina, 28801. Prior experience in similar projects is encouraged. Buncombe County encourages submittals from minority businesses by providing certified minorities an equal opportunity to participate in all aspects of the RFQ process. One digital copy in .pdf format of said statements of qualifications must be submitted in person or by email to [generalservices@buncombecounty.org](mailto:generalservices@buncombecounty.org), [pam.king@buncombecounty.org](mailto:pam.king@buncombecounty.org), and [ronald.lunsford@buncombecounty.org](mailto:ronald.lunsford@buncombecounty.org). Questions about the submittal process may be asked by contacting the General Services Department of Buncombe County at (828) 250-4233 or [generalservices@buncombecounty.org](mailto:generalservices@buncombecounty.org).

Request for Qualifications Authorized by:  
Mike Mace  
Director, General Services





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A. Purpose:

Buncombe County is seeking candidates interested in designing the replacement of water and sewer piping in the Main Building and HVAC piping in the Arts Building of Asheville High School.

B. Project Summary:

Asheville High School is a public high school located at 419 McDowell Street in Asheville, North Carolina and is part of the Asheville City School system. The Main Building was constructed in 1929 and the Cultural Arts Building was constructed in the early 1990's. Due to age, water and sewer piping in the Main Building and HVAC piping in the Arts Building are deteriorating and need repair and replacement. Services provided by the firm or individual must include, but are not limited to:

- Investigation and review of the existing systems. It may be necessary to perform subsurface tracing/camera survey of existing sewer lines.
- Develop options to allow Asheville City Schools (ACS) and Buncombe County (BC) staff to make decisions based on energy efficiency, budget, and overall project acceptance.
- Design phasing to minimize disruption to school programming.
- Re-occurring meetings monthly, at minimum, to update ACS and BC staff on project status. These meetings would become owner, architect, contractor meetings once the project is bid and awarded.
- Restroom fixture replacement where necessary. Many fixtures are original to the building and would like to be maintained if possible.
- Terminal unit replacement where necessary. A combination of fan coil units and air handling units are used in the facility.
- Boiler replacement where necessary.
- Pump replacement where necessary.
- Interior finishes repair/replacement where necessary. It may be necessary to remove some existing finishes to accomplish this project. Details will need to be provided to replace these finishes.
- Bid administration for the replacement project.
- Construction administration for the replacement project.





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### C. Submission Requirements:

- Letter of Interest – A letter of interest must be submitted giving the qualifications of the project team, including the firm history, individual resumes, current and completed projects over the last seven years.
  - Please provide a list of four completed studies, analyses, and/or design of similar projects within the last seven years which are relevant to the scope of the project as listed above.
  - Please list projects similar in size, scope, and complexity.
  - Demonstrate success with similar projects for local and state governments and educational institutions, preferably within North Carolina.
  - Provide examples of the past experience of key members of the proposed team on the projects itemized regarding the above.
- Provide an organizational chart and resumes which will address the following:
  - Name the Principal in Charge, Project Manager, and other individuals to be assigned to the project, providing for each the number of years of service with the company, number of years of professional experience, and educational background inclusive of professional certifications (if a joint venture, please list the above for each firm to be involved). Please indicate the number of persons employed by (each) firm. If the firm has multiple offices, please also list the number of persons employed by each office location proposed to provide architectural services for this project.
  - For sub-consultants, inclusive of landscaping, surveying, engineering, civil engineering, or other key components, please list the names and addresses of each company, as well as the name of any individuals to be assigned to the project.
- Provide a list of the current workload of the firm(s), the individual workload of the Project Manager(s).
- Deadline – One digital copy in .pdf format of the submission must be received by the Buncombe County General Services Department by January 25, 2022 at 1:00 PM. Email the submissions to [generalservices@buncombecounty.org](mailto:generalservices@buncombecounty.org), [pamela.king@buncombecounty.org](mailto:pamela.king@buncombecounty.org), and [ronald.lunsford@buncombecounty.org](mailto:ronald.lunsford@buncombecounty.org).





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### D. Qualifications:

- Interviews are not anticipated on this project.
- Applicants will be evaluated in conjunction with the anticipated needs of Asheville City Schools and Buncombe County and information provided by the applicants as well as information obtained from references, persons, or other sources identified by the applicant or otherwise known by the County.
- Candidates with prior similar work experience are urged to apply. Such experience includes, but is not limited to:
  - Experience in renovation projects in educational facilities.
  - Experience in water, sewer, and HVAC piping replacements.
  - Experience working with the needs of educational institutions and local government.

### E. Contact Information:

Any questions about the submittal process should be directed to the Buncombe County General Services Department via email at [generalservices@buncombecounty.org](mailto:generalservices@buncombecounty.org).

